

Friday Memo
May 27, 2016

Upcoming Events – Bruce Harter

May 28: Middle College Graduation Ceremony, Richmond Convention Center, 10:00 AM
May 30: Memorial Day Holiday, Schools and Offices Closed
May 31: Career / College Pathway Recognition Night, El Cerrito Theater, 7:00 PM
June 2: Valley View Opera, Valley View Elementary, 9:30 AM
June 2: Transition Program 2016 Graduation, Vista Hills, 11:00 AM
June 2: Solutions Team, UTR, 1:00 PM
June 2: Richmond Promise Celebration, 5:00 PM
June 2: College / Career Pathway Recognition Night, Hercules High, 6:00 PM
June 2: Pops Concert, Hercules High, 7:00 PM
June 4: Tech Futures Graduation Ceremony, El Cerrito Theater, 3:00 PM

New Committees Parcel Tax and Budget – Bruce Harter

The Board, with support from the Board's Governance Subcommittee has created two new committees. With the approval of Board Policy 1221 and Administrative Regulation 3000 the District now has a Citizens Oversight Committee for Parcel Taxes and a District Budget Engagement Committee. Letters and emails will be sent to the specific stakeholder groups identified in the new policies and regulations for each of the two committees. The groups will be asked to submit recommendations for members to serve on the committees. The goal is to bring the committee rosters to the Board at the June 29th meeting and begin meetings in August and September.

Access the Latest WCCUSD Accountability & Assessment News – Nicole Joyner

The Accountability & Assessment department monthly newsletter highlights the latest developments in assessment, data, and the LCAP. The May issue provides details on the new English Language Proficiency Assessment California (ELPAC) which will replace CELDT and shares details on the LCAP Staff, Student and Senior surveys currently taking place districtwide. The LCAP column announces the June 15th public hearing and provides a review of LCAP and LCFF. The data dashboards article announces the new LCAP stakeholder feedback dashboards.

The full newsletter is included, and is available online at <http://www.wccusd.net/Page/5974> in both English and Spanish. Subscribe to the online version at <http://bit.ly/access-news> to stay up-to-date.

School Music Program – District Commitment – Sheri Gamba

Music and Visual and Performing Arts are resurging in our district. The Board gave direction to reestablish elementary music education by rebuilding the program over the course of several years as the district improved in financial health and to recommit to all visual and performing arts in all our schools. In 2015-16 Pat Martin became our district wide coordinator; and beginning next school year the elementary program will be fully funded with sufficient roving teachers for our elementary students; and increased funding for the important added services and equipment for all grade levels is helped through the Local Control Accountability Plan. To give

West Contra Costa Unified School District
Office of the Superintendent

you an idea of how far we have come in funding our music program I have prepared a three year look back.

Expense Type	2015-16	2014-15	2013-14
Teachers and Teacher Support	\$929,937	\$598,555	\$249,485
Supplies & Equipment	\$165,935	\$210,978	\$56,361
Services/Repairs	\$122,076	\$32,859	\$33,149
Total	\$1,217,948	\$842,392	\$338,995

Annual Special Education Survey – Steve Collins

Attached you will find a copy of the Annual Special Education Survey (English and Spanish) that is sent to every parent/guardian whose child(ren) receive Special Education services.

Public Records Log – Marcus Walton

Included in this week's memo is the log of public records requests received by the district. If you have any questions, please contact me.



Accountability & Assessment News

School Informatics
SAP
Dashboards
Student Learning
Reports
Maps

The latest West Contra Costa Unified School District news in assessment, data, and the Local Control Accountability Plan (LCAP). Subscribe to the online version at bit.ly/access-news.



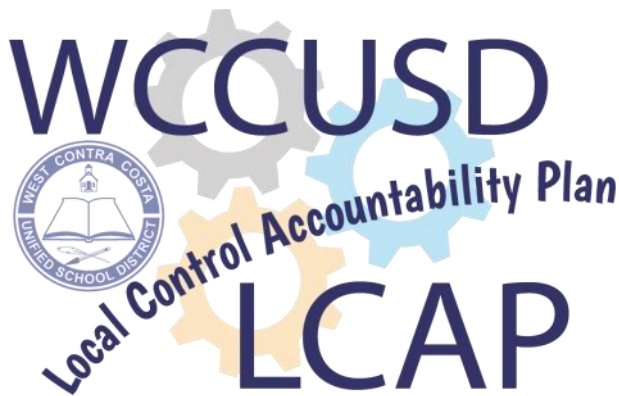
English Language Proficiency Assessments to Replace CELDT

ELPAC will replace CELDT for English Language Proficiency Assessments. **Page 2**



LCAP Staff, Student, and Senior Surveys

Staff, students and seniors are invited to share their thoughts on school climate and more. **Page 2-3**



2016-17 Local Control Accountability Plan Drafted

Learn more about LCFF and LCAP, and join us June 15th for the LCAP Public Hearing. **Page 3**



Stakeholder Feedback

View LCAP Stakeholder Feedback on two brand new dashboards. **Page 4**



English Language Proficiency Assessments to Replace CELDT

California is in the process of transitioning to a new set of assessments for English language learners. The English Language Proficiency Assessments for California (ELPAC) are aligned to the Common Core and will replace the California English Language Development Test (CELDT). CELDT is currently used to determine when students should be classified as English learners, and also when they can be reclassified as fluent in English and no longer needing language assistance.



What's new with ELPAC?

- Two separate tests for two purposes: (1) initial identification of English Learners and (2) annual summative assessment to determine progress. *CELDT only offers one test used for both initial and annual assessments.*
- Three proficiency levels: emerging, expanding, and bridging. *CELDT has five proficiency levels.*
- Seven grade spans and four performance levels. *CELDT has five grade spans and five proficiency levels.*

ELPAC will report on four domains: Listening, Speaking, Reading, and Writing, the same domains covered in CELDT. Please visit <http://www.cde.ca.gov/ta/tg/ep/celdtelpaccompare.asp> for more information. CELDT will continue to be administered until the ELPAC becomes operational. Please view the timeline below from the California Department of Education (CDE).

CELDT to ELPAC Proposed Transition Timeline:

Assessment Type	2015–16	2016–17	2017–18	2018–19
ELPAC Pilot Testing	December 2015	N/A	N/A	N/A
Field Test Administration (No scores reported)	N/A	ELPAC Summative (Spring 2017)	ELPAC Initial (Fall 2017)	N/A
Operational Administrations (scores reported)	CELDT	CELDT	CELDT Initial only ELPAC Summative (Spring 2018)	ELPAC Initial (July 1, 2018) ELPAC Operational (Initial and Summative)

For more information, please see the [CELDT to ELPAC Proposed Transition Timeline Web page](http://bit.ly/new-elpac): <http://bit.ly/new-elpac>.

LCAP Staff, Student, and Senior Surveys Gauge School Climate

The LCAP Staff, Student, and Senior Surveys are currently taking place district wide. These confidential and anonymous surveys are an engagement piece of the Local Control and Accountability Plan. Results will be used to continue creating positive work and school environments for staff and students.

The **Staff Survey** is administered to all certificated and classified staff in the district. Survey topics include school practices, communication, safety, training, working conditions, and evaluation. Based on the 2013-14 surveys, 54% of teachers agreed or strongly agreed that their ideas and suggestions got fair consideration at their school/department. That number increased to 64%



for 2014-15. View more results from the 2013-14 and 2014-15 Staff Survey by navigating to <http://www.wccusd.net/Page/5387>, and then selecting the Staff Survey tab.

The **Student Survey** covers school climate, safety, student engagement, and classroom practices. Responses are used to improve school climate. For example, 88.3% of 8th graders indicated that they felt safe at school in 2014-15. As a result, LCAP funds were earmarked for extracurricular activities that would improve school climate at middle schools. View more results from the 2013-14 and 2014-15 Student Survey by navigating to <http://www.wccusd.net/Page/5387>, and then selecting the Student Survey tab.

The **Senior Survey** provides information on demographics, career/technical education, testing, course enrollment, and future plans. The data compiled from the survey is used for planning purposes and to determine seniors' post-graduation plans. View 2014-15 seniors' college enrollment intention and intended career field, taken from their senior survey responses, on the data dashboards by going to <http://www.wccusd.net/Page/5389>.

2016-17 Local Control Accountability Plan Drafted

The 2016-17 Local Control Accountability Plan is in its second draft, and available online at www.wccusd.net/lcap. Paper copies are available in the District office, and at public LCAP meetings. The revised Public Hearing draft will be presented on June 15th (details below).

Background

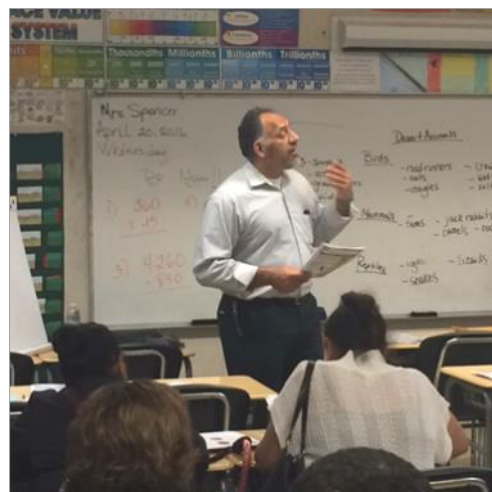
In 2013, the California State Legislature changed over 40 years of schools funding calculations known as the "Revenue Limit," replacing this with the **Local Control Funding Formula (LCFF)**. LCFF funding is dedicated to improving learning outcomes for three student groups: 1) English learners (EL), 2) low-income (LI) students and 3) foster youth (FY). The LCFF formula provides districts with a base grant. For each student in one of the three student groups, districts also receive a "supplemental grant." Districts with more than 55 percent of their students in one of those three groups also receive a "concentration grant." View district allocations on the LCAP Infographic at <http://www.wccusd.net/Page/5246>.

In enacting the LCFF, the Legislature also approved the **Local Control Accountability Plan (LCAP)**, which mandates that districts describe how they intend to meet annual goals for all students, and address state and local priorities. The accountability plan must align goals to the eight State Priorities, set targets for improvement based on data, and link expenditures to the District's goals. The LCAP must be drafted with input from stakeholder groups including parents, students, and community members.

The District Local Control Accountability Plan (DLCAP) Committee, Youth Commission, and Multilingual Advisory Committee (MDAC) all provided public recommendations to the Board of Education at the May 25th Board meeting. Five town halls were hosted (including one in Spanish) for community members, and an LCAP Survey was sent district wide to collect public feedback. The LCAP continues to be revised based on this feedback. The draft LCAP will be presented at the LCAP Public Hearing (please see details below).

Board of Education LCAP Public Hearing

June 15th at 6:30 pm
Lovonya DeJean Middle School
3400 Macdonald Ave
Richmond, CA



Richmond HS Principal Jose De Leon reviews the LCAP with participants at the Spanish Town Hall



District LCAP Committee Members review the LCAP



2016 LCAP Stakeholder Feedback Dashboards

2016 LCAP stakeholder feedback is now available on WCCUSD's interactive data dashboards at <http://www.wccusd.net/Page/5395>. WCCUSD's stakeholder engagement process gathered feedback on the design and implementation of the Local Control Accountability Plan (LCAP) through parent meetings, town halls, and the LCAP feedback survey. The feedback is displayed in two new dashboards: 2016 LCAP Town Hall Participation & LCAP Survey Results Dashboard and the 2016 Community Feedback Dashboard.

The **2016 LCAP Town Hall Participation and LCAP Survey Results Dashboard** includes bar charts listing the number of LCAP Community Town Hall participants and the names of organizations represented. It also features a bar chart detailing survey respondents and LCAP action and services priority rating by goal. There were a total of 462 Town Hall participants and 524 survey responses used to create the information on the page.

The **2016 Community Feedback Dashboard** has information that was collected through various channels which include:

- Community town hall meetings (Verbal statements and comment cards)
- Anonymous LCAP Feedback survey
- Direct feedback to the Accountability department by email or telephone

The bar chart details the total number of statements by category. It also features a table which lists all original statements collected. Users can search through statements using the "Filters for Feedback Method" and "Feedback Category" selections.

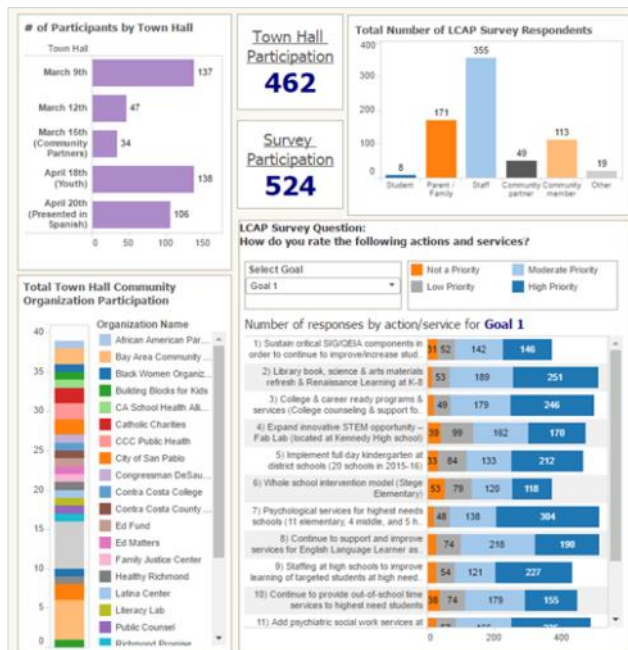


Figure 1: 2016 LCAP Town Hall Participation and LCAP Survey Results Dashboard

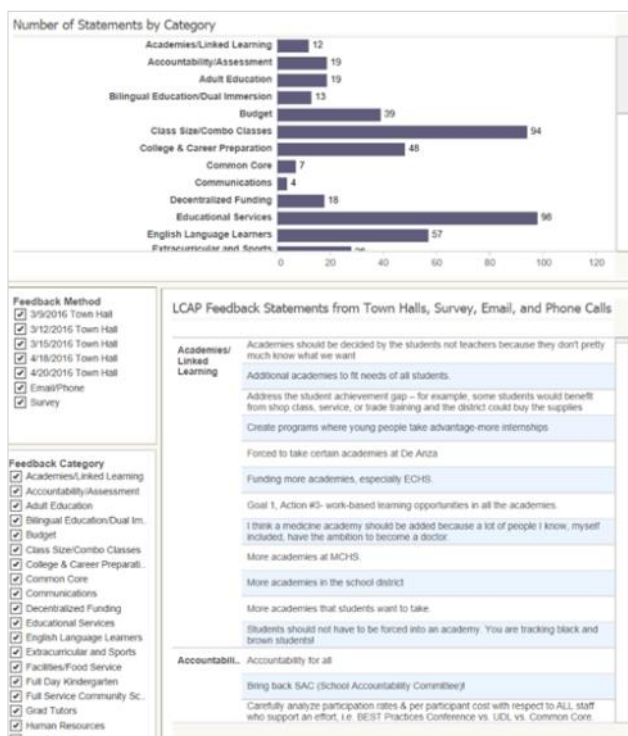


Figure 2: 2016 Community Feedback Dashboard

Accountability & Assessment Department Staff

Division Head
 Nicole Joyner, *Director, Accountability & Assessment*
 Susana Montelongo, *Administrative Assistant*

Accountability (510-307-4502 or accountability@wccusd.net)
 April Hawkins, *Administrator*

Assessment (510-307-4515 or assessment@wccusd.net)
 Stephanie Hearne, *Assessment Supervisor*
 Michelle Aguero, *Typist Clerk III*





WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

Pupil Services Center
2465 Dolan Way
San Pablo, CA 94806
(510) 307-4640 FAX (510) 741-2849

Bruce Harter, Ph.D.
Superintendent of Schools

Steve Collins
SELPA Director

May 26, 2016

Dear Parents/Guardians,

The Community Advisory Committee for Special Education (CAC) is conducting a parent survey to collect data on the services provided to special education students by the West Contra Costa Unified School District.

The CAC is particularly interested in ideas to get parents involved in CAC monthly meetings and workshops offered throughout the year.

Please fill out the survey that is being sent home with your child and return it to your child's teacher by June 7, 2016.

Thank you for your continued support.

Steve Collins
SELPA Director



DISTRITO ESCOLAR UNIFICADO DE WEST CONTRA COSTA
Departamento de Educación Especial -Centro de servicios del alumno
2465 Dolan Way
San Pablo, CA 94806
Teléfono (510) 307-4630 -FAX (510) 724-8829

Bruce Harter, Ph.D
Superintendente de las escuelas

Steve Collins
Director, SELPA

26 de mayo de 2016

Estimado padre/madre o encargado:

El Comité Consejero de la Comunidad para Educación Especial (CAC) está llevando a cabo una encuesta a los padres para recolectar datos sobre los servicios proveídos a los alumnos de educación especial por el Distrito Escolar Unificado de West Contra Costa.

El comité CAC está particularmente interesado en ideas para hacer que los padres participen en las reuniones mensuales y talleres del CAC ofrecidas a lo largo de todo el año.

Por favor complete la encuesta que está siendo enviada por su hijo/a y devuélvala a la maestra de su hijo/a por el 7 de junio de 2016.

Le agradezco su apoyo continuo.

Cordialmente,

Steve Collins
Director de SELPA

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
SPECIAL EDUCATION PARENT SURVEY 2015-2016**

NAME OF SCHOOL _____	PARENT/GUARDIAN NAME (OPTIONAL) _____
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A space has been provided on the reverse side for any comments you may have.
Please tell us about your child's education and services.

FREE, APPROPRIATE, PUBLIC EDUCATION			
ABOUT YOUR CHILD:	YES	NO	DON'TKNOW
My child was assessed for services in a timely manner.			
My child's IEP/IFSP goals & objectives are appropriate.			
My child's goals and objectives are adjusted according to his/her needs & achievements.			
My child receives all the services necessary to help him/her learn at school.			
My child's teachers and service providers are qualified to educate him/her.			
My child's IEP is reviewed at least once a year.			
ABOUT YOU (parent/guardian):			
I am involved in the assessment of my child.			
I have enough information to make decisions regarding services for my child.			

Please tell us about your child's learning activities as related to children without disabilities.

PARTICIPATION IN THE LEAST RESTRICTIVE ENVIRONMENT			
ABOUT YOUR CHILD	YES	NO	DON'T KNOW
My child receives support & modifications to participate in general education.			
My child participates in statewide tests (e.g. STAR test).			
My child's IEP includes information about how he/she participates in statewide tests.			
My child is taught the same curriculum as the children without disabilities at his/her grade level (e.g. reading, math, science).			
My child participates with children without disabilities outside the classroom (e.g. clubs, sports).			
ABOUT YOU (parent/guardian):			
I am aware of the different types of classrooms/programs available for my child.			
I agree with the type of classroom/program my child is in.			
I have enough information to make decisions to help my child participate in the general curriculum.			

Please tell us about your opportunities for involvement in your child's education.

PARENT PARTICIPATION			
	YES	NO	DON'T KNOW
I understand my rights.			
I know whom to call when I have questions.			
My district provides training and materials about parents' rights.			
I understand the IEP/IFSP process.			
I work together with the IEP/IFSP team to make decisions.			
I receive regular reports of my child's progress at school.			
The IEP team and I agree on a time and location for the IEP meeting.			
The notice of the IEP/IFSP meeting comes in time to plan my attendance.			

DISTRITO ESCOLAR UNIFICADO DE WEST CONTRA COSTA
ENCUESTA A LOS PADRES DE NIÑOS DE EDUCACIÓN ESPECIAL 2015-2016

 NOMBRE DE LA ESCUELA (OPCIONAL)

 NOMBRE DEL PADRE/ MADRE/ ENCARGADO

**Al dorso de esta hoja se proveyó un espacio para cualquier comentario que usted quisiera hacer.
 Por favor, díganos sobre la educación de su hijo/a y los servicios.**

EDUCACIÓN PÚBLICA APROPIADA GRATUITA

SOBRE SU HIJO/A:	SÍ	NO	No sé
Mi hijo/a fue evaluado/a para los servicios a tiempo.			
Las metas y los objetivos del IEP/IFSP de mi hijo/a son apropiados.			
Las metas y los objetivos de mi hijo/a son ajustados de acuerdo a sus necesidades y logros.			
Mi hijo/a recibe todos servicios necesarios para ayudarlo/a a aprender en la escuela.			
Los maestros de mi hijo/a y los proveedores de servicios están calificados para educarlo.			
El programa individualizado de educación (IEP) de mi hijo/a es revisado por lo menos una vez al año.			

SOBRE USTED (padre/ madre/ encargado):

Yo estoy involucrado/a en la evaluación de mi hijo/a.			
Yo tengo suficiente información para tomar decisiones con respecto a los servicios para mi hijo/a.			

Por favor, díganos sobre las actividades de aprendizaje de su hijo/a con relación a las de los niños sin discapacidades.

PARTICIPACIÓN EN EL AMBIENTE MENOS RESTRICTIVO

SOBRE SU HIJO/A:	SÍ	NO	No sé
Mi hijo/a recibe apoyo y modificaciones para participar en educación regular.			
Mi hijo/a participa en los exámenes del Estado (por ejemplo: STAR Test).			
El IEP de mi hijo/a incluye información sobre como él /ella participa en los exámenes del Estado.			
A mi hijo/a se le enseña el mismo plan de estudios (currículum) que a los otros niños sin discapacidades a su nivel de grado (ejemplo: lectura, matemáticas, ciencias).			
Mi hijo/a participa con otros niños sin discapacidades fuera del aula (por ejemplo: clubes, deportes, etc.).			

SOBRE USTED (padre/ madre/ encargado):

Estoy en conocimiento de los diferentes tipos de aulas/ programas disponibles para mi hijo.			
Estoy de acuerdo con el tipo de aula/ programa en el que mi hijo/a está.			
Tengo suficiente información para tomar decisiones para ayudar a mi hijo/a a participar en el plan de estudios regular(currículum).			

Por favor, hablemos de sus oportunidades de estar involucrado/a en la educación de su hijo.

PARTICIPACIÓN DEL PADRE/ MADRE	SÍ	No	No sé
Entiendo mis derechos.			
Sé a quien llamar cuando tengo alguna pregunta.			
Mi distrito provee entrenamiento y materiales sobre los Derechos de los padres.			
Entiendo el proceso del Programa individualizado de Educación (IEP)/ IFSP.			
Yo trabajo junto con el Equipo del IEP/IFSP para tomar decisiones.			
Yo recibo informes regulares del progreso escolar de mi hijo/a.			
El equipo del IEP y yo estamos de acuerdo en la hora y lugar de reunión del IEP.			
La notificación de la reunión del IEP/IFSP llega a tiempo para que yo pueda planear mi asistencia a ella.			

Véase al dorso

Public Records Request Log 2015-2016
Week Ending May 26, 2016

	Date of Receipt	Requestor	Requested Records/Information	Current Status
32	10/12/15	Fatima Alleyne	Lozano Smith Attorneys / All Invoices, Contracts and Expenses paid beginning January 1, 2014 – December 31, 2014	Available documents ready for review
38	10/16/15	Fatima Alleyne	Parcel Tax Measure D for 2012-2013 School Year / All financial and bank statements, invoices, receipts and salaries	Available documents ready for review
40	10/23/15	Fatima Alleyne	Parcel Tax Measure D for 2009-2010 School Year / All financial and bank statements, invoices, receipts and salaries	Available documents ready for review
41	10/26/15	Fatima Alleyne	Parcel Tax Measure D for 2008-2009 School Year / All financial and bank statements, invoices, receipts and salaries	Available documents ready for review
43	11/1/15	Fatima Alleyne	All Contracts, Invoices and Expenditures for Legal services paid by the District for the 2013-14 School Year	Available documents ready for review
48	11/10/15	Fatima Alleyne	Job Descriptions for all Superintendents' positions	Available documents ready for review
56	11/30/15	Fatima Alleyne	2015-16 Legal Services Contracts / Lozano Smith Attorneys- Ramsey & Ehrlich- Bragg Coffin Lewis & Trapp- and Swanson & McNamara	Available documents ready for review
57	11/30/15	Fatima Alleyne	Superintendent's Contract and 2014-15 and 2015-16 Goals	Available documents ready for review
107	5/18/16	Axiom Analytix	Superintendent's Contract	5/25/16 Information sent via email COMPLETED
108	5/23/16	Elliot Haspel Education Matters	WCCUSD "Academic Excellence" Mailers / Questions	Acknowledgement email sent
109	5/25/16	Nicolas Roman Chamberlin Associates	Sylvester Greenwood Academy School Project – EIR and CEQA Reports/Documents	Acknowledgement letter sent
110	5/25/16	Patricia Parker ProSpectra Contract Flooring	Coronado Elementary School Project / Stop Notices and/or Notice of Completion filed by Lathrop Construction	Acknowledgement email sent